

How to conduct a Kidatu Freedom Conference call

- Contact our helpdesk on 0203 005 8794 for your permanent access number and passcode (you only need to do this once).
- Inform your participants of the date and time that your conference will start.
- Give your participants the passcode and dial-in access telephone number. (Please note that from 1st July 2015 calls are charged at 7p per minute, plus your phone company's access charge)
- All participants dial the allocated number at the time of the conference.
- When prompted, enter the passcode followed by #.
- A soft tone will sound as each participant joins or leaves the conference.

Conference Controls

- *0 Request assistance from the conference operator. Press *0 again to cancel your request.
- *1 Mute your own line. Press *1 again to un-mute.